

Information Technology Resource Management Council (ITRMC)

ISN (IDANET) Steering Committee

November 16, 2010 Meeting Minutes

(Approved by Committee December 3, 2010)

The November 16, 2010 IDANET Steering Committee meeting was held in Conference Room 155 of the LBJ Building, 650 West State Street, Boise, Idaho.

ATTENDANCE

Members / Alternates Present:

John McAllister (Chair), Dept. of Labor

Mike Guryan, OCIO

Mike Seifrit, Dept. of Juvenile Corrections (phone)

Alternate

Alvino Artalejo, Dept. of Health & Welfare

Others Present:

Sally Brevick, OCIO

Robin Finch, Dept. of Administration

Bob Hough, State Controller's Office

Nick Leonardson, Dept. of Labor

Scot Maring, OCIO

Jon Pope, ITD (phone)

Steve Wilson, State Controller's Office

APPROVAL OF THE PREVIOUS MINUTES

MOTION: Mike Guryan moved and Alvino Artalejo seconded a motion to approve the minutes of September 21, 2010; the motion passed unanimously.

TRANSITION STATUS UPDATE

Mike Guryan reported that there are just a handful of circuits remaining to be transitioned:

- PHD5 – seven circuits around south and central Idaho
- PHD6 – a single connection, Syringa has a circuit in place at ISP and will provide an Ethernet handoff.
- PHD7 – six circuits that are network-ready. Two will be migrated within the next few days with four remaining on local T1s, there is enough available capacity to migrate these onto existing equipment.
- The Lottery Commission (waiting for the MAN contract)*
- Vocational Rehabilitation – three circuits (waiting for the MAN contract)*
- Dept. of Correction – connection at Orchard via 8510 will be migrated November 19.

* If the MAN contract is not in place soon, there is an alternate plan.

The current plan for the remaining OC3s in Boise is to administratively shut down on December 15, with disconnects issues for December 31.

The remaining agencies that still have not migrated to IEN/ISN:

- Dept. of Agriculture – connects downtown through TM circuits from Integra, they are under contract until September 2012.
- Dept. of Environmental Quality – has migrated some circuits, has an exemption for others until their contracts terminate.
- Dept. of Juvenile Corrections – has some connections that are eligible for E-Rate. They were granted an exemption through next spring, at which time they will be migrated.
- Dept. of Lands – has a network connection through AT&T from 6th to the JRW via fiber. They are in discussion with the Div. of Purchasing and Legal staff regarding whether or not they are required to use the mandatory state contract.
- PERSI – will be migrated when contracts have terminated in 2012.
- PHD2 – will be migrated when contracts have terminated in 2012.
- PHD6 – will be migrated when contracts have terminated in 2014.

Regarding DSL connections, including one OC3 stilling connecting to Labor on the MGX, a statewide solution will likely be found through the MAN contract.

FINANCIAL REPORT

Nick Leonard provided the committee with an update on the cash balance and fund expenditures – see over. Nick will continue to track the Work Force Development and P& I funds until final invoices are dealt with.

TRANSITION OF ISN OVERSIGHT TO ESOC

Mike Guryan reported that he had attended the most recent meeting of the Enterprise Services Oversight Committee, which is supportive of the transition. Discussion included the need for additional metrics, SLAs/MOA and technical details in order to operate under the oversight of the ESOC.

MOTION: Mike Guryan moved and Mike Seifrit seconded a motion to transition oversight of the Idaho State Network to the Enterprise Services Oversight Committee, subject to approval by ITRMC at the December 8 meeting of the Council; the motion passed unanimously.

MOTION: Alvino Artalejo moved and Mike Guryan seconded a motion that the final balance of the IDANET/ISN cash account be dedicated to the MAN transition; the motion passed unanimously.

The meeting adjourned at 1:46 p.m.

[These minutes were subsequently approved by email on December 3, 2010]

Respectfully submitted,



Sally Brevick, Office of the CIO

IdaNet Cash Balance and Fund Expenditures

Month ending: October 2010

Cash balance	171,064
Due from Labor (P&I)	57,699
Due from Labor (P&I)	6,948
Due from Labor (P&I)	6,637
Current accounts receivable	1,278
Current accounts payable	(1,401)
Cash available for transition	<u><u>\$242,227</u></u>

Funding thresholds:

Source	<u>Invoices¹</u>			<u>Billings²</u>	
	Budgeted	Expended	Remaining	Billed	Remaining
P&I	222,014.00	218,919.13	3,094.87	198,437.21	23,576.79
WD	70,000.00	46,240.00	23,760.00	44,965.00	25,035.00
	292,014.00	265,159.13	<u><u>\$ 26,854.87</u></u>	243,402.21	<u><u>\$ 48,611.79</u></u>

¹ Funds expended as of 11-15-10 per Mike Guryan's cost tracking worksheet

² Available to bill Labor

Billing detail:

P&I -- beginning balance \$222,014

Billing Date	Billed	Remaining
		222,014.00
4/23/10	36,478.34	185,535.66
4/23/10	29,664.24	155,871.42
6/23/10	179.44	155,691.98
7/22/10	15,005.43	140,686.55
7/22/10	16,711.65	123,974.90
8/12/10	10,305.83	113,669.07
8/12/10	5,892.75	107,776.32
9/22/10	11,552.63	96,223.69
9/22/10	1,362.00	94,861.69
10/14/10	57,699.17	37,162.52
10/14/10	6,948.45	30,214.07
11/9/10	6,637.28	23,576.79
Total:	<u>198,437.21</u>	<u><u>\$ 23,576.79</u></u>

WD -- beginning balance \$70,000

Billing Date	Billed	Remaining
		70,000.00
2/24/10	18,477.50	51,522.50
3/9/10	14,487.50	37,035.00
7/22/10	6,450.00	30,585.00
9/22/10	5,550.00	25,035.00
Total:	<u>44,965.00</u>	<u><u>\$ 25,035.00</u></u>